

Annex: Structure of the PPR Report

The following structural breakdown must be used for every PPR report:

Summary

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Abbreviations

1. PROCEDURE

- Commission and schedule
- Methodological approach

2. PLANNING

- Quality of plan and planning process (account taken of TC principles and partner-country objectives)
- Present status of planning

3. IMPLEMENTATION STATUS

- Present status of contributions
- Organization and steering of project implementation
- Project integration into partner-country structures
- Cooperation with other GTZ-assisted projects and projects of other development organizations
- Changes to framework conditions/assumptions

4. CONTRIBUTIONS AND IMPACTS⁵

- Use made of project contributions and direct benefits
- Unintentional positive and negative impacts
- Highly aggregated development impacts (with respect to poverty reduction, gender, conservation of natural resources, education)
- Contribution to the development objectives of the partner country

5. RECOMMENDATIONS regarding...

- implementation of the ongoing phase
- design and updating of project plans
- project organization
- inputs
- impact

6. LESSONS LEARNED

⁵ You will find some general information and assistance on impact monitoring in the GTZ's INTRANET under the "Internal Evaluation Team" Unit 04. If you have any specific queries, please contact the departmental advisors of the quality advisory team, if necessary via Michael Göbel (Country Department 3), e-mail: michael.goebel@gtz.de