

3.4.2 Services

Within the scope of the PPR the appraiser shall render the following services:

- participate in preparatory talks;
- study and examine the documentation provided;
- hold talks in the partner country with the GTZ office, the German embassy; the principal advisor, project executing agency and implementing organizations, target-group representatives and relevant organizations in the project environment;
- ensure ongoing coordination of activities with the officer responsible for the commission/principal advisor, with co-appraisers and the implementing organizations;
- implement the PPR in accordance with GTZ's operational rules for a PPR;
- discuss the results of the PPR mission with the political executing agency and the implementing institutions; sign a joint protocol;
- produce the PPR report by including the contributions of other involved appraisers and in accordance with the prescribed structure of the report (see annex);
- undertake final editing of overall PPR report;
- fill in the project impact assessment form (GTZ form 23-19-e) and forward it to section 0420 in GTZ head office;
- take part in evaluation talks.